



BECKWITH

MARCH BREAK

REGISTRATION PACKAGE



Beckwith Township March Break Camp Registration Policies

1. PAYMENT POLICIES

Methods of payment include CASH or CHEQUES ONLY please.
A \$15 administrative fee will be charged for any returned checks.

Option 1

Payments for each day or week of participation is recommended to be paid in full at time of registration. If this is not possible, the following alternative can be utilized.

Option 2

At the time of registration 1/3 of the total cost per child will be due and payable. The balance of the outstanding fee must be paid by post-dated cheques dated on or before the Monday of the participation week.

2. REFUND POLICIES

- a) Refunds will only be granted if Cassandra McGregor, Executive Assistant is notified and receives a written letter requesting a refund no later than one week in advance to the child being absent from camp. By completing this you have a choice of receiving a 90% refund or an opportunity to reschedule to another day (selection may be limited depending on camp spaces).
- b) Refunds of up to 50% of the amount paid in full, will be considered only, on compassionate grounds such as a death in the family or an illness in the family. This refund will only be considered if a written request is made within 7 days after the missed day, to Cassandra McGregor, Executive Assistant.

REMINDER

Registration must be received at least one week in advance of the desired start date. This is so an appropriate number of staff may be on hand. **If not registered one week in advance, there is a risk of being turned away.**

LIMITED SPACES!!



Policy for Aggressive Behavior

Action Plan

- Strike 1 Child will be asked to sit out, run laps, or other appropriate discipline that will be implemented by the Camp Supervisor related to the theme of the week. A note will also go home to the parents to inform them of the next steps to be taken.
- Strike 2 Talk to the parents to discuss solutions to the problem as well as action that can be taken at camp and at home.
- Strike 3 The child will be unable to attend the following week's trip.
- Strike 4 The child will be removed from camp.

All strikes will be documented on a log sheet by the Camp coordinator and supervisor.

Purpose:

The intent of this policy is to ensure a non-violent environment where all children and staff of the Beckwith March Break Program are safe and feel a sense of security and well being. This policy is intended as a guideline, to be used at the discretion of the Program Coordinator and Camp Supervisors.

Policy:

Violent and aggressive behavior will not be tolerated at the Beckwith March Break Program, and it will be subject to a progressive action plan up to and including discharge.

For the purpose of this policy, violent and aggressive behavior is defined as excessive and/or continuous biting, spitting, screaming, swearing, name calling, throwing temper tantrums, teasing, slapping, pushing, hitting, hair pulling, scratching, punching, kicking, tripping, throwing objects, deliberately damaging personal and/or public property, etc.

A positive development approach in dealing with violence within our camps will assist in preventing its occurrence. Normal behavior that is developmentally characteristic for an age level is accepted; however, aggressive behavior that is continuous and excessive creates a problem and will need to be addressed.

If an extreme case of aggressive behaviour occurs, the child may be removed at anytime throughout this process at the discretion of the camp coordinator and the camp supervisor.

We appreciate your cooperation with these policies and procedures.
Thank you for your cooperation,

Cassandra McGregor
Executive Assistant

MARCH BREAK DAY/SPORTS CAMP

Day Camp

The Beckwith Township Day Camp is oriented for children ages 4-8. The activities range from low impact non-competitive sports to arts & crafts, games and exciting trips. The Beckwith Day Camp has become well known for their enthusiastic, creative & interactive staff, that enjoys working with youth in a positive environment. Parents can feel safe knowing that their children are having fun with a 5:1 camper – counsellor ratio.

Sport Camp

The Beckwith Township Sport Camp is oriented for children ages 9-13. The camp's goal this year is to offer competitive activities that will help develop motor skills & knowledge of various sports. These activities may be broken up by ages 9-10 & 11-13 to allow the children to develop at their own speed. After all, not everybody grows at the same rate. The ratio of camper – counsellor for this age group is 7:1



Come and join us this March Break at the Beckwith Recreation Complex located at the Beckwith Park and enjoy the many amenities the park has to offer such as:

- 110 X 244 Indoor Artificial Turf
- Official NHL size Ice Surface
- Tobogganing Hills
- Nature Trails
- A vast amount of area for outdoor games!!

For more information or any questions please feel free to contact the Beckwith Township Office
613-257-1539 or 1-800-535-4532.



Beckwith March Break Camp

COME ENJOY THE FUN



Mon. March 15th – Fri. March 19th, 2010

Beckwith Recreation Complex

1319 9th Line, Beckwith Park

Monday – Friday from 7:00 am – 5:00 pm

Scheduled Activities from 9:00 am – 4:00 pm

Ages 4-13 Years

\$22 per day

\$110 per week

(Additional charges for trips)

Cash or Cheque Only!!

To register or for further information
please contact the Beckwith Recreation Dept.

at the Township Office 613-257-1539

or cmcgregor@twp.beckwith.on.ca

Reg. Forms can be found on-line -

www.twp.beckwith.on.ca

OUTDOOR GAMES
& PLAY

CRAFTS

ROCKING
BOWL

SKATING

LIMITED SPACES AVAILABLE!





CAMP CHECK LIST

Please do not send any items containing peanuts with your child to camp.

Children are required to bring the following items on a daily basis:

- ✓ Lunch
- ✓ Snacks
- ✓ A change of clothing
- ✓ Warm winter wear – hats, mitts, snow pants, boots etc.
- ✓ Running Shoes

The Day Camp would like to take this opportunity to ask parents for donated supplies to help with the Arts & Crafts during the March Break.

Here are some items we are looking for:

- ✓ Egg Cartons
- ✓ Yarn
- ✓ Paper Towel & Toilet Paper Rolls
- ✓ Large Paper Bags
- ✓ Baby Food Jars
- ✓ Large Cardboard Boxes
- ✓ Garbage Bags
- ✓ Yogurt Containers
- ✓ Shoe Boxes
- ✓ Kleenex Boxes
- ✓ Any other items that may be used for craft purposes



We appreciate any of the above items you would like to donate to the camp.

Day Sports Camp

Ages 4-13 Years (See back for age group breakdown)

<u>Dates</u>	<u>Special Events</u>	<u>Extra Cost</u>
MONDAY MARCH 15th	CIRCLE OF FRIENDS Come meet some new Friends!! Throughout the day there will be many activities such as relay races, group games, crafts, and outdoor play.	
TUESDAY MARCH 16th	NHL DAY Wear something that states your favourite NHL team. Bring your warm clothes and toboggans for a fun filled day of winter activities. Don't forget your skates as we will be skating at the facility. We'll come in and warm up with some hot chocolate. HOT DOG DAY \$1.00 each CHIPS & POP/JUICE \$1.00 each	
WEDNESDAY MARCH 17th	ALL ABOARD Wear your colourful summer cloths for a fun filled day of tropical games and excitement. Don't forget to pack your bathing suit and towel as we are going swimming at the Carleton Place Pool.	\$4.50
THURSDAY MARCH 18th	WE GOT GAME Put on your game face for this day filled with new games and skills that will be introduced both indoor and out! Campers will enjoy everything from sports to crafts. PIZZA DAY \$2.00 each CHIPS & POP/JUICE \$1.00 each	
FRIDAY MARCH 19th	ROCKIN' BOWL We will be going to Merivale Bowling Centre to Rockin' Bowling under the black Lights. Wear something white. CHILDREN MUST WEAR SOCKS	\$12



CONFIDENTIAL

Township of Beckwith
March Break Camp

Child's Name: _____ Age: _____

Siblings: _____ at Day/Sport Camp Age: _____

Home Telephone: _____ Sitter's: _____

Parent's / Guardian's Name & Work phone numbers:

Contact in Case of Emergency:

Name: _____ Telephone: _____

Alternative Contacts:

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Health Card: _____ Doctor's Name: _____
(Must have before first day of camp)

Medications, allergies, previous injuries, physical, mental or emotional disorders, other conditions (braces, contact lens etc.)

Please have any medications clearly labelled and handed to the staff in charge on arrival. The parent or guardian is assuming full responsibility for the child's health being such that activities will in no way aggravate any conditions present. As the parent or guardian of the child, I hereby authorize the leader of the event to secure such medical advice and services as may be necessary for the health and safety of my child or ward.

Date: _____ Signature Parent/Guardian: _____

Confidential Forms

One copy to be at the same location as child, to be brought on day trips etc. Other copy to be kept in a secure location at Beckwith Recreation Complex or Township Office.



Township of Beckwith
March Break Camp
Registration and Payment Form

Name of Child/ren

Costs

\$22/Day \$110/Week Additional Charges for Trips (Please see Trip Costs)

Methods of Payment
Cash or Cheque Please!!

Please note that the short weeks are highlighted in bold.

<i>Weeks Registered</i>	<i>Number of Children</i>	<i>Cost of Week</i>	<i>Trip Costs for Week</i>	<i>Amount Due</i>
March 15th - 19th, 2010				
M T W TH F				
<u>TOTALS</u>				

Office Use Only

Amount paid at registration	
Total amounts of cheques	

Receipt Information

Name on cheques: _____

Address: _____

Phone Number: _____